



Aurigene is a development stage biotech company engaged in discovery and clinical development of novel and best-in-class therapies to treat cancer and inflammatory diseases, and a wholly owned subsidiary of Dr. Reddy's Laboratories Ltd. Aurigene is focused on precision - oncology, oral immune checkpoint inhibitors, and the Th-17 pathway. Aurigene currently has several programs from its pipeline in clinical development and multiple compounds at different stages of pre-clinical development. Aurigene has partnered with many large and mid-pharma companies in the United States and Europe and has 15 programs currently in clinical development. Aurigene is a profitable company that has continuously invested in its people resources, infrastructure and expertise over the years.

<b>Position</b>	Executive - Project Management
<b>Location</b>	Bangalore
<b>Desired Profile</b>	Masters in Life Sciences / B. Tech in Biotechnology/ Post-graduation in management with 1-4 years of experience
<b>Job Description, Key Skills and Competencies:</b>	<ul style="list-style-type: none"> <li>• Facilitate project team meetings and ensure accuracy &amp; adequacy of documentation of project issues and action items.</li> <li>• Handle minimum 1-2 internal / external programs and additional responsibilities (w.r.t processes / in-house applications).</li> <li>• Co-ordinate project planning with respect to time and cost.</li> <li>• Co-ordinate with various functions of project team for budget projections (w.r.t approval and tracking of budgets/costs spent v/s approved, assessing and reporting impact of variances).</li> <li>• Lead / co-ordinate with respective functions for shipments, identifying reimbursable for monthly billing to clients (wherever applicable) and outsourcing studies (Non-GLP, GLP, GMP).</li> <li>• Monitor resource allocation and utilization for assigned programs in consultation with function heads / project team leads.</li> <li>• Assessment of scope changes and risks to program delivery; flagging issues, making recommendations in consultation with team and executing agreed actions.</li> <li>• Ensure guidelines for effective distribution of information are followed to ensure client confidentiality.</li> <li>• Provide timely communication of project/program status, issues and challenges to stakeholders and senior management.</li> </ul> <p><b>Competencies:</b></p> <ul style="list-style-type: none"> <li>• Presentation &amp; Communication Skills</li> <li>• Excel Skills</li> <li>• Interpersonal Skills</li> <li>• Team Player</li> <li>• Negotiation Skills</li> </ul>
<b>Company Overview</b>	Please visit <a href="http://www.aurigene.com">http://www.aurigene.com</a>
<b>Apply Now</b>	Please send your profile at <a href="mailto:careers@aurigene.com">careers@aurigene.com</a>